Ques 1: Every officer/award staff is bound to discharge his/her duties with diligence and devotion in accordance with

- 1. Laid down systems and procedures
- 2. Rules and regulations in force
- 3. Guidelines, whether general or specific
- 4. Delegated authority vested in him/her
- 5. All of the above

Ans: 5

Ques 2: Accountability can be identified /examined from the following sources

- 1. Inspection Reports of Branches /controlling offices
- 2. Charge taking report from the new incumbent
- 3. Branch visits, periodical return /statements, monitoring reports, review of NPAs, etc
- 4. Complaints and whistle blowing
- 5. All of the above

Ans: 5

Ques 3: Accountability can be identified /examined from the following sources

- 1. Irregularities observed by the controlling authorities through warning signals
- 2. Incidents of attempted /perpetrated frauds
- 3. Issues highlighted in Social Media/Print media /Electronic Media
- 4. Off site Monitoring Cell (OMC) report
- 5. All of the above

Ans: 5

Ques 4: Which of the following comes under the scope of the Accountability in non credit areas

- 1. Liability side
- 2. Operation
- 3. Digital Banking
- 4. Investments
- 5. All of the above

Ans: 5

Ques 5: The aspect of accountability in respect of Credit Management and Frauds in credit areas is being looked after by

- 1. Vigilance Department
- 2. Credit Monitoring & Credit Compliance Department
- 3. Audit
- 4. HR
- 5. Transactional Banking Department

Ans: 2

Ques 6: The exercise of accountability study in non-credit areas, including decision by the Competent Authority, should as far as possible be completed within a period of

- 1.3 months
- 2.6 months
- 3.9 months
- 4.1 months
- 5.2 months

Ans: 1

Ques 7: Which of the following comes under the scope of the Accountability in non credit areas

- 1. Premises Related Matters
- 2. Investments
- 3. Third party products
- 4. Behavioral issues of employees
- 5. All of the above

Ans: 5

Ques 8: As per the Staff Accountability in non credit areas which of the following are not the type of irregularities at Branch level

- 1. Non compliance of KYC and AML guidelines of the Bank /RBI with regard to opening and operation of account
- 2. Lack of control over security and stationery items including ATM/Debit cards /Credit Cards
- 3. Reckless lending
- 4. Non -submission /delayed submission of control /periodical returns
- 5. All are included for accountability in non-credit areas

Ans: 3

Ques 9: As per the Staff Accountability in non credit areas which of the following are the type of irregularities at Branch level

- 1. Improper control over functioning of Cash Department as well as ATMs
- 2. Non compliance of dual control of cash safe keys/ATM keys
- 3. Improper control and violation of guidelines /norms with regard to routine operational matters
- 4. Inaction /inordinate delay in reporting lapses/irregularities /frauds to RO/Controlling offices
- 5. All of the above

Ans: 5

# **Topic- Staff Accountability Non credit** area

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Ques 10: As per the Staff Accountability in non credit areas which of the following are the type of irregularities at Branch level

- 1. selling of Bank's products with false promises
- 2. False reporting of compliance of irregularities pointed out in audit/inspection /other statutory reports
- 3. Disclosure of customer information without express consent of the customers
- 4. Non compliance of guidelines issued for operations of Currency chest, exchange of notes/soiled notes, remittance etc
- 5. All of the above

Ans: 5

Ques 11: As per the Staff Accountability in non credit areas which of the following are the type of irregularities at Branch level

- 1. Improper accounting and misappropriation of subsidy received from various agency agencies
- 2. Non compliance of dual control of cash safe keys/ATM keys
- 3. Non submission /delayed submission of control /periodical returns
- 4. Improper control and violation of guidelines /norms with regard to routine operation matters
- 5. All of the above

Ans: 5

Ques 12: As per the Staff Accountability in non credit areas which of the following are not the type of irregularities at Administrative /Controlling office

- 1. Inaction /inordinate delay in taking/conveying decisions without justifying reasons
- 2. Selling of Bank's products with false promises
- 3. Awarding contracts /accepting tenders without complying with laid down norms, systems and procedures
- 4. Inaction /inordinate delay in reporting lapses/irregularities /frauds to RO/Controlling offices
- 5. All of the above

Ans: 2

Ques 13: As per the Staff Accountability in non credit areas which of the following are not the type of irregularities at Administrative /Controlling office

- 1. Non compliance of guidelines issued from time to time by CVC
- 2. Lack of control /supervision over the affairs of branches /offices
- 3. Improper accounting and misappropriation of subsidy received from various agencies
- 4. Lack of regular follow up /monitoring on issues requiring such follow up
- 5. All of the above

Ans: 3

Ques 14: As per the Staff Accountability in non credit areas which of the following are not the type of irregularities at Administrative /Controlling office

- 1. Non compliance of dual control of cash keys /ATM keys
- 2. Persistent tendency to give telephonic instructions without confirming the same subsequently in writing
- 3. Lack of control /supervision over the affairs of branches /offices
- 4. Inaction /inordinate delay in reporting lapses/irregularities /frauds to RO/Controlling offices
- 5. All of the above

Ans: 1

Ques 15: As per the Staff Accountability in non credit areas which of the following are the type of irregularities at Administrative /Controlling office

- 1. Inaction /inordinate delay in taking/conveying decisions without justifying reasons
- 2. Awarding contracts /accepting tenders without complying with laid down norms, systems and procedures
- 3. Inaction /inordinate delay without any justified reasons on serious irregularities /matters though specially brought to notice
- 4. Not providing required guidelines when sought by branches /subordinate offices on specific issues leading to financial or other loss to the Bank
- 5. All of the above

Ans: 5

Ques 16: As per the Staff Accountability in non credit areas which of the following are the type of irregularities at Branch/Administrative office level

- 1. Non compliance of guidelines issued by DIT/CISO as well as Digital Banking Department including guidelines on secrecy of passwords, conduct of transactions ,back -ups ,etc
- 2. Non adherence to guidelines relating to capital and revenue expenditure and the budgetary allocation
- 3. Rude /Improper behavior with customers /staff members including sexual harassment complaints
- 4. Observance of abnormal /irregular transactions in the accounts of staff members/their dependents which are beyond his /her known soured of income
- 5. All of the above

Ans: 5

Ques 17: As per the Staff Accountability in non credit areas which of the following are the type of irregularities at Branch/Administrative office level

- 1. Engaging services of outsiders /casual workers and providing them unauthorized access to systems
- 2. Failure to comply with statutory obligations including payment of TDS/GST/other taxes, compliance of labour laws/local laws,etc
- 3. Non adhering to guidelines /norms issued by the management about security of premises ,cash ,property ,etc
- 4. Improper reporting /non reporting /false confirmation of data /information to higher offices and other agencies like RBI/NABARD/SEBI SLBC leading to punitive action of the Bank
- 5. All of the above

Ans: 5

Ques 18: In the staff Accountability in non credit areas the lapses should fall into the following category

- 1. Procedural lapse or casual negligence in ordinary discharge of one's duties
- 2. Gross or culpable negligence
- 3. Lapses with malafide intention
- 4. Behavioural issues of employees
- 5. Options 1,2 and 3

Ans: 5

Ques 19: In case of Procedural lapses or casual negligence in ordinary discharge of one's duties it calls for which type of view to be taken

- 1. Appropriate view
- 2. definite view
- 3. serious view
- 4. Actual view
- 5. All of the above

Ans: 1

Ques 20: In case of gross or culpable negligence it calls for which type of view to be taken

- 1. Appropriate view
- 2. serious view
- 3. definite view
- 4. Actual view
- 5. All of the above

Ans: 2

Ques 21: In case of lapses with malafide intention it calls for which type of view to be taken

- 1. serious view
- 2. definite view
- 3. Actual view
- 4. Appropriate view
- 5. All of the above

Ans: 2

Ques 22: Which of the following are the broad parameters on examination and fixing of Staff Accountability in certain areas

- 1. Forged /Fraudulent Cheques
- 2. reckless lending

## Topic- Staff Accountability Non credit area

## **MTCT027**

- 3. POSH
- 4. Sanction of Loan beyond delegation
- 5. All of the above

Ans: 1

Ques 23: The coverage of Staff Accountability in Non Credit Areas is applicable to

- 1. All officers
- 2. All Award Staff
- 3. casual workers
- 4. 1 and 2 only
- 5. Empanelled Advocates

Ans: 4

Ques 24: The coverage of Staff Accountability in Non Credit Areas is applicable to

- 1. Acts of Commissions
- 2. Acts of omissions
- 3. Deliberate concealment of facts
- 4. option 1,2 and 3
- 5. reckless lending

Ans: 4

Ques 25: The coverage of Staff Accountability in Non Credit Areas is applicable to which areas

- 1. Forged /Fraudulent Cheques
- 2. Fake documents
- 3. Leakage of Income
- 4. option 1,2 and 3
- 5. None of these

Ans: 4

Ques 26: Competent authority to fix accountability for the matter/lapses relate to RLP /MLP the amount is up to Rs. 25.00 Lacs

- 1. AGM HR Central Office
- 2. Zonal Head
- 3. Regional Head of respective Regional office
- 4. GM MSME
- 5. None of these

Ans: 3

Ques 27: Competent authority to fix accountability for the matter/lapses relates to Regional Head and the amount is up to Rs.100 Lacs

- 1. CVO
- 2. GM HR
- 3. GM ERD CO
- 4. Zonal Head
- 5. None of these

Ans: 4

Ques 28: The exercise of accountability study in non-credit areas, including decision by the Competent Authority, should be completed within what period from the date the irregularity is noticed / reported.

- 1.45 days
- 2.6 months
- 3.1 month
- 4.3 Months
- 5. None of these

Ans: 4

Ques 29: In case of Frauds in non-credit areas, the exercise of accountability study, including decision by the Competent Authority, should be looked into preferably a maximum period of \_\_\_\_\_ from the date of reporting / detection of fraud.

- 1.1 month
- 2.90 days
- 3. 45 days
- 4. 60 days
- 5.2 months

Ans: 1

Ques 30: In case any clarification is required by field functionaries who is the competent authority to give clarification in such matters?

- 1. GM HR
- 2. CGM HR
- 3. CGM CCM
- 4. Board
- 5. None of the above

Ans: 3