

MOST IMMEDIATE  
BY EMAIL

F.No.4/9/1/2014-IR  
Government of India  
Ministry of Finance  
Department of Financial Services

Jeevan Deep, IIIrd Floor,  
Parliament Street, New Delhi  
Dated the August 8,2014

To

Chairman, SBI/CMDs of all Public Sector Banks including IDBI  
and SBI Associates

Subject: **Transfer of female employees in Public Sector Banks –  
minimizing their hardship.**

Sir,

It has been brought to the notice of this Department that female employees of Public Sector Banks (PSBs), married or unmarried, when placed/transferred away from their husband or parents, as the case may be, to distant locations face a genuine hardship and develop a feeling of insecurity. Keeping this in view, it has been decided:

- (i) to accommodate as far as possible placement/transfer of married female employee, on her request, at a place where her husband is stationed or as near as possible to that place or vice versa; and
- (ii) to accommodate as far as possible placement/transfer of unmarried female employee, on her request, at a place where her parents, are stationed or as near as possible to that place.

2. PSBs are, therefore, advised to frame a policy on the subject with the approval of their Board suitably incorporating the above and take immediate action for implementation and compliance. Pending requests may also be considered under these guidelines. A line of confirmation may be sent to this Department immediately after adoption of the policy by the Board of the Bank.

3. This issues with the approval of Secretary(Financial Services).

Yours faithfully,

  
(Manish Kumar)

Under Secretary to the Government of India

Encl: a.a.

Copy to : The Chief Executive, Indian Banks' Association, Bombay.